



**REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PAMPANGA  
MUNICIPALITY OF FLORIDABLANCA**

**BIDS AND AWARDS COMMITTEE**

---

**REQUEST FOR QUOTATION**

The Municipality of Floridablanca, will undertake Shopping for the “Purchase of Various Office Supplies to be used at Different Schools of West District Floridablanca, Pampanga” in accordance with the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project: Purchase of Various Office Supplies to be used at Different Schools of West District Floridablanca, Pampanga

Location: Municipality of Floridablanca

Approved Budget for the Contract: One Hundred Sixty Eight Thousand Eight Hundred Pesos (P 168,800.00)

Delivery Date: Within Fifteen (15) Days upon approval and receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor’s Permit, Philgeps Registration Certificate and Price Proposal (Annex A).

Submission of proposal and eligibility documents is on November 23, 2020 to November 26, 2020 before 5:00 P.M. address to Mr. Albert P. Soto at the Procurement Office, Municipality of Floridablanca, Floridablanca, Pampanga or you can email your current Mayor’s Permit, Philgeps Registration Certificate and Price Proposal (Annex A) at [dampilmarkjoseph@yahoo.com](mailto:dampilmarkjoseph@yahoo.com)

Annex "A"

**PRICE QUOTATION FORM**

\_\_\_\_\_  
Date

BAC Members  
Municipality of Floridablanca  
Floridablanca, Pampanga

Sir /Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

<b>Item No.</b>	<b>Item Description</b>	<b>Quantity</b>	<b>Unit of Issue</b>	<b>Estimated Unit Price</b>	<b>Estimated Total Price</b>
1	Paper multi-purpose, A4, 70 gsm	718	Reams	200.00	143,600.00
2	Paper multi-purpose, Legal, 70 gsm	100	Reams	210.00	21,000.00
3	Plastic Envelope Long	200	Piece	15.00	3,000.00
4	Data File Box	10	Piece	120.00	1,200.00
				<b>TOTAL</b>	<b>168,800.00</b>

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

Annex "A"

### PRICE QUOTATION FORM

\_\_\_\_\_  
Date

BAC Members  
Municipality of Floridablanca  
Floridablanca, Pampanga

Sir /Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item No.	Item Description	Quantity	Unit of Issue	Unit Price	Total Price
1	Paper multi-purpose, A4, 70 gsm	718	Reams		
2	Paper multi-purpose, Legal, 70 gsm	100	Reams		
3	Plastic Envelope Long	200	Piece		
4	Data File Box	10	Piece		
				<b>TOTAL</b>	

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.