



**REPUBLIC OF THE PHILIPPINES
PROVINCE OF PAMPANGA
MUNICIPALITY OF FLORIDABLANCA**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Municipality of Floridablanca, will undertake Shopping for the “Purchase of Three (3) Units of Copier to be used at the East District School Floridablanca, Pampanga” in accordance with the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project: Purchase of Three (3) Units of Copier to be used at the East District School Floridablanca, Pampanga

Location: Municipality of Floridablanca

Approved Budget for the Contract: One Hundred Sixty Five Thousand Pesos (P 165,000.00)

Delivery Date: Within Fifteen (15) Days upon approval and receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor’s Permit, Philgeps Registration Certificate and Price Proposal (Annex A).

Submission of proposal and eligibility documents is on September 18, 2020 to September 22, 2020 before 5:00 P.M. address to Mr. Albert P. Soto at the Procurement Office, Municipality of Floridablanca, Floridablanca, Pampanga or you can email your current Mayor’s Permit, Philgeps Registration Certificate and Price Proposal (Annex A) at dampilmarkjoseph@yahoo.com

Annex "A"

PRICE QUOTATION FORM

Date

BAC Members
Municipality of Floridablanca
Floridablanca, Pampanga

Sir /Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item No.	Item Description	Quantity	Unit of Issue	Estimated Unit Price	Estimated Total Price
1	Copier SPECIFICATION: ➤ Desktop Copier/Printer/Color Scanner ➤ Automatic Document Feeder (ADF) ➤ Multiple Copying up to 99 Copies ➤ Resolution 50% to 200% ➤ Color Scanner ➤ 15 Original per Minute ➤ Standard USB 2.0 ➤ Laser Beam Scanning Electro Photographic Printing ➤ Reduction & Enlargement ➤ Electronic Collation ➤ Short up to A3 Size ➤ One tray with manual bypass ➤ Less than 950 W ➤ File Format TIFF JPEG PDF ➤ Pedestal: Wooden pedestal with ball caster	3	Unit		165,000.00
				TOTAL	165,000.00

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

Annex "A"

PRICE QUOTATION FORM

Date

BAC Members
Municipality of Floridablanca
Floridablanca, Pampanga

Sir /Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item No.	Item Description	Quantity	Unit of Issue	Unit Price	Total Price
1	Copier SPECIFICATION: ➤ Desktop Copier/Printer/Color Scanner ➤ Automatic Document Feeder (ADF) ➤ Multiple Copying up to 99 Copies ➤ Resolution 50% to 200% ➤ Color Scanner ➤ 15 Original per Minute ➤ Standard USB 2.0 ➤ Laser Beam Scanning Electro Photographic Printing ➤ Reduction & Enlargement ➤ Electronic Collation ➤ Short up to A3 Size ➤ One tray with manual bypass ➤ Less than 950 W ➤ File Format TIFF JPEG PDF ➤ Pedestal: Wooden pedestal with ball caster	3	Unit		
				TOTAL	

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.