



**REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PAMPANGA  
MUNICIPALITY OF FLORIDABLANCA**

**BIDS AND AWARD COMMITTEE**

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**REQUEST FOR QUOTATION**

The Municipality of Floridablanca, will undertake Shopping for the "Purchase of Various Office Supplies to be used at Different Offices in this Municipality" in accordance with the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project: Purchase of Various Office Supplies to be used at Different Offices in this Municipality

Location: Municipality of Floridablanca

Approved Budget for the Contract: One Hundred One Thousand Six Hundred Fifteen Pesos (P 101,615.00)

Delivery Date: Within Fifteen (15) Days upon approval and receipt of Purchase Order.

Interested supplier's are required to submit their valid and current Mayor's Permit, Philgeps Registration Certificate and Price Proposal (Annex A).

Submission of proposal and eligibility documents is on may 8, 2023 to May 11, 2023 before 5:00 P.M. address to Mr. Albert P. Soto at the Procurement Office, Municipality of Floridablanca, Floridablanca, Pampanga.

PRICE QUOTATION FORM

Date

BAC Members  
Municipality of Floridablanca  
Floridablanca, Pampanga

Sir /Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item No.	Item Description	Quantity	Unit of Issue	Estimated Unit Price	Estimated Total Price
1	Folder A4	100	pcs	8.00	800.00
2	Folder with Tab/Legal	1	pack	700.00	700.00
3	Brown Envelope A4	100	pcs	4.00	400.00
4	Pencil #1	55	boxes	130.00	7,150.00
5	Fastener Plastic	45	boxes	50.00	2,250.00
6	Sign Pen/Blue(BX-V5C/0.5pen)	15	boxes	850.00	12,750.00
7	Sign Pen/Black(gel/0.5mm)	15	boxes	305.00	4,575.00
8	Sign Pen/Red(gel/0.5mm)	5	boxes	305.00	1,525.00
9	Sign Pen/Black(Hi Tech Point V7 Grip)	60	pcs	70.00	4,200.00
10	Ballpen Black(Ipen 0.7mm)	60	pcs	65.00	3,900.00
11	Ballpen Red(Ipen 0.7mm)	20	pcs	65.00	1,300.00
12	Tape Masking 48mm	5	roll	85.00	425.00
13	Tape Masking 24mm	30	roll	40.00	1,200.00
14	Transparent Tape 24mm	70	roll	25.00	1,750.00
15	Transparent Tape 48mm	5	roll	65.00	325.00
16	Tape Packaging 48mm	5	roll	65.00	325.00
17	Stamp Pad Blue	5	pcs	45.00	225.00
18	Stamp Pad Black	15	pcs	45.00	675.00
19	Highlighter(3 color/set)	18	set	150.00	2,700.00
20	Staple Wire#35	30	boxes	75.00	2,250.00
21	Paper Clip,Vinyl/Plastic Coated 33mm	30	boxes	20.00	600.00
22	Paper Clip,Vinyl/Plastic Coated 50mm	40	boxes	35.00	1,400.00
23	Scissor/Symmetrical /Heavy Duty	25	pcs	105.00	2,625.00
24	Correction Tape(24's)	4	boxes	785.00	3,140.00
25	Permanent Marker Black(12's)	9	boxes	500.00	4,500.00
26	Whiteboard Marker Black(12's)	4	boxes	1,300.00	5,200.00
27	Stapler Big With Remover	10	pcs	530.00	5,300.00
28	Cutter/Utility Knife(for general purpose)	35	pcs	50.00	1,750.00
29	Business Envelope/White/Big	100	pcs	5.00	500.00
30	Business Envelope/White/Small	100	pcs	3.00	300.00
31	Puncher/Heavy Duty	5	pcs	210.00	1,050.00
32	Tape Dispenser/Heavy Duty	5	pcs	140.00	700.00
33	File Rack Organizer/Metal/3 Layer	8	pcs	650.00	5,200.00
34	Eraser(plastic/rubber)	60	pcs	40.00	2,400.00
35	Glue/130g(all purpose)	15	pcs	65.00	975.00
36	Note Pad 2"x3" 100 sheets/pad	20	pad	25.00	500.00
37	Note Pad 3"x4" 100 sheets/pad	20	pad	35.00	700.00
38	Note Pad 3"x3" 100 sheets/pad	20	pad	30.00	600.00
39	Yellow Pad Paper	20	pad	60.00	1,200.00
40	Battery/Dry Cell Size AA/2 pcs/blister pack	25	packs	125.00	3,125.00
41	Battery/Dry Cell Size AAA/2 pcs/blister pack	25	packs	125.00	3,125.00
42	Mouse Wireless USB	10	unit	480.00	4,800.00
43	Record Book 500 pages	10	pcs	250.00	2,500.00
TOTAL					P 101,615.00

(Amount in Words) One Hundred One Thousand Six Hundred Fifteen Pesos

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

PRICE QUOTATION FORM

Date

BAC Members  
Municipality of Floridablanca  
Floridablanca, Pampanga

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5	Fastener Plastic	45	boxes		
6	Sign Pen/Blue(BX-V5C/0.5pen)	15	boxes		
7	Sign Pen/Black(gel/0.5mm)	15	boxes		
8	Sign Pen/Red(gel/0.5mm)	5	boxes		
9	Sign Pen/Black(Hi Tech Point V7 Grip)	60	pcs		
10	Ballpen Black(Ipen 0.7mm)	60	pcs		
11	Ballpen Red(Ipen 0.7mm)	20	pcs		
12	Tape Masking 48mm	5	roll		
13	Tape Masking 24mm	30	roll		
14	Transparent Tape 24mm	70	roll		
15	Transparent Tape 48mm	5	roll		
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38	Note Pad 3"x3" 100 sheets/pad	20	pad		
39	Yellow Pad Paper	20	pad		
40	Battery/Dry Cell Size AA/2 pcs/blister pack	25	packs		
41	Battery/Dry Cell Size AAA/2 pcs/blister pack	25	packs		
42	Mouse Wireless USB	10	unit		
43	Record Book 500 pages	10	pcs		
TOTAL					

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.