



**REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PAMPANGA  
MUNICIPALITY OF FLORIDABLANCA  
BIDS AND AWARD COMMITTEE**

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**REQUEST FOR QUOTATION**

The Municipality of Floridablanca, will undertake Shopping for the "Purchase of Various Office Supplies to be used at Different Offices in this Municipality" in accordance with the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project: Purchase of Various Office Supplies to be used at Different Offices in this Municipality

Location: Municipality of Floridablanca

Approved Budget for the Contract: One Hundred Thirty Two Thousand Two Hundred Forty Five Pesos (P 132,245.00)

Delivery Date: Within Fifteen (15) Days upon approval and receipt of Purchase Order.

Interested supplier's are required to submit their valid and current Mayor's Permit, Philgeps Registration Certificate and Price Proposal (Annex A).

Submission of proposal and eligibility documents is on July 15, 2022 to July 19, 2022 before 5:00 P.M. address to Mr. Albert P. Soto at the Procurement Office, Municipality of Floridablanca, Floridablanca, Pampanga.

PRICE QUOTATION FORM

Date

BAC Members  
Municipality of Floridablanca  
Floridablanca, Pampanga

Sir /Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item No.	Item Description	Quantity	Unit of Issue	Estimated Unit Price	Estimated Total Price
1	Heavy Duty Paper Cutter	3	pcs	19,000.00	57,000.00
2	Paper Clip Vinyl/Plastic Coated 50mm	62	boxes	35.00	2,170.00
3	Paper Clip Vinyl/Plastic Coated 30mm	20	boxes	25.00	500.00
4	Sign Pen Black(0.4mm)	1	box	300.00	300.00
5	Sign Pen Blue(0.4mm)	1	box	300.00	300.00
6	Fastener Plastic 70mm	2	boxes	50.00	100.00
7	Paper Multi-Purpose Letter/Short 80gsm	4	reams	220.00	880.00
8	Staple Wire #35	84	boxes	65.00	5,460.00
9	Clip,Backfold 25mm	10	boxes	45.00	450.00
10	Clip,Backfold 32mm	6	boxes	75.00	450.00
11	Clip,Backfold 50mm	1	box	95.00	95.00
12	Blade for General Purpose Cutter(10's/pack)	3	packs	180.00	540.00
13	Cutter/Utility Knife/Heavy Duty	10	pcs	225.00	2,250.00
14	Data File Box	43	pcs	120.00	5,160.00
15	Puncher Heavy Duty	1	pc	250.00	250.00
16	Tape Dispenser	5	pc	130.00	650.00
17	Staple Remover	5	pcs	40.00	200.00
18	Stapler Standard/Heavy Duty	22	pcs	130.00	2,860.00
19	Stapler With Remover/Heavy duty	6	pcs	130.00	780.00
20	Sticker Paper(A4/10's)	5	packs	65.00	325.00
21	Stamp Pad Ink/Violet(950ml)	12	bottles	300.00	3,600.00
22	Stamp Pad Ink/Violet(30ml)	12	bottles	45.00	540.00
23	Stamp Pad Ink/Black(30ml)	5	bottles	45.00	225.00
24	Sign Pen Black(V5)	2	boxes	650.00	1,300.00
25	Sign Pen Blue(V7)	1	box	700.00	700.00
26	Sign Pen Black(0.5/gel)	2	boxes	280.00	560.00
27	Ballpen Black(24's)	9	boxes	180.00	1,620.00
28	Ballpen Black(12's)	2	boxes	220.00	440.00
29	Ballpen Blue(24's)	5	boxes	180.00	900.00
30	Ballpen Red(24's)	2	boxes	180.00	360.00
31	Marker Permanent Black(12's)	1	box	490.00	490.00
32	Marker White Board Black(12's)	1	box	520.00	520.00
33	Bond Paper Short/Hard Copy	60	reams	200.00	12,000.00
34	Paper Multi-Purpose Legal 70gsm	10	reams	230.00	2,300.00
35	Yellow Pad	8	pads	70.00	560.00
36	Business Envelope(white/long)	2	boxes	550.00	1,100.00
37	Brown Envelope Long	130	pcs	5.00	650.00
38	Brown Envelope Short	80	pcs	4.00	320.00
39	Correction Tape	24	pcs	45.00	1,080.00
40	Calculator(12 digits)	7	pcs	450.00	3,150.00
41	Calculator(14 digits)	2	pcs	800.00	1,600.00
42	Oslo Paper White	1	ream	215.00	215.00
43	Parchment Paper(A4/10's)	1	pack	60.00	60.00
44	Folder Short	50	pcs	6.00	300.00
45	Folder Long(100's)	5	bundle	700.00	3,500.00
46	Sticky Note 1/4	5	packs	65.00	325.00
47	Note Pad Stick On 50mmx76mm(2'x3')min	10	packs	50.00	500.00
48	Note Pad Stick On 76mmx100mm(3"x4")min	10	packs	70.00	700.00
49	Pencil #2	7	boxes	100.00	700.00
50	Rubber Eraser	5	pcs	40.00	200.00

51	Photo Paper(A4)	12	packs	95.00	1,140.00
52	Liquid Paper(12's)	1	box	450.00	450.00
53	Masking Tape 1"	5	pcs	50.00	250.00
54	Expanding Plastic Envelope Long	100	pcs	40.00	4,000.00
55	Highlighter(assorted color/12's)	5	boxes	490.00	2,450.00
56	Battery Dry Cell AA	10	packs	125.00	1,250.00
57	Rubber Band #18	5	boxes	270.00	1,350.00
58	Glue(130g)	2	pcs	60.00	120.00
<b>TOTAL</b>					<b>P 132,245.00</b>

(Amount in Words)

One Hundred Thirty Two Thousand Two Hundred Forty Five Pesos

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

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BAC Members  
Municipality of Floridablanca  
Floridablanca, Pampanga

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Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.