


**PURCHASE ORDER****Municipality of Floridablanca****LGU**Supplier : **ORCHIDS BOOKSTORE**Address: Poblacion City of San FernandoP.O. No.: 22-05-1360
Date: 4-26-22
Mode of Procurement: Shopping
PR No./s: 180-22-05-9457

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery: DIFFERENT OFFICES
Date of Delivery: 5-6-22Delivery Term: upon request
Payment Term: check

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	232	reams	Paper Multi-Purpose Legal 70gsm	214.00	49,648.00
2	67	reams	Bond Paper Short	181.00	12,127.00
3	13	pcs.	Scissors(heavy duty/big)	93.00	1,209.00
4	145	pcs.	Correction Tape	30.00	4,350.00
5	10	pcs	Tape,Masking ,24mm	39.50	395.00
6	20	pcs	Tape,Transparent ,24mm	16.50	330.00
7	15	pcs	Tape,Transparent,48mm	52.00	780.00
8	18	roll	Data File Box	95.00	1,710.00
9	100	pcs	Envelope,Mailing with Window	1.50	150.00
10	31	boxes	Staple Wire #35	38.50	1,193.50
11	13	bundle	Folder Long(100's)	500.00	6,500.00
12	6	boxes	Sign Pen/Black/gel(12's)	258.00	1,548.00
13	1050	pcs.	Brown Envelope Long(legal)	2.50	2,625.00
14	3	boxes	Marker Permanent/Felt Tip/Black(12's)	474.00	1,422.00
15	4	boxes	Rubber Band No.18	245.00	980.00
16	11	pad	Notepad,Stick On 76mmx100mm(3'X4")	30.00	330.00
17	10	pcs	Data Folder	148.00	1,480.00
18	2	boxes	Marker Whiteboard,Felt Tip,Bullet Type Blue(12's)	720.00	1,440.00
19	17	pcs	Stapler Heavy Duty Standard	482.00	8,194.00
20	50	boxes	Paper Clip Vinyl/Plastic 50mm	22.50	1,125.00
21	2	boxes	Fastener Metal	50.00	100.00
22	45	pcs	Record Book 500pages	93.00	4,185.00
23	2	pcs	Calculator 12 digit	346.00	692.00
24	5	boxes	Stamp Pad Ink Blue(30ml)	39.50	197.50
25	8	pcs	Pencil Lead With Eraser(12's)	90.00	720.00
26	10	pcs	Ruler Plastic 450mm	38.00	380.00
27	4	pcs	Pencil Sharpener Manual/Heavy Duty	297.00	1,188.00
28	10	pack	Battery Dry Cell AAA	100.00	1,000.00
29	10	pack	Battery Dry Cell AA	100.00	1,000.00
30	1	bndl	Folder A4(100's)	450.00	450.00
31	10	pcs	Clearbook 20 Transparent Pocket Legal	40.00	400.00
32	2	pcs	Cutter/Utility Knife(general purposes)	23.00	46.00
33	12	pcs	Marker Permanent/Felt Tip/Blue(12's)	39.50	474.00


ORCHIDS BOOKSTORE
(Signature over printed name)

4-26-22
(Dated)

Very truly yours,


HON. DARWIN R. MANALANSAN
(Authorized Official)
Municipal Mayor

(Incase of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.:

Certified Correct:

Secretary to the Sanggunian

Date:



PURCHASE ORDER

Municipality of Floridablanca

LGU

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Supplier : ORCHIDS BOOKSTORE
Address: Poblacion City of San Fernando

P.O. No.: 160-22-11-1457
Date: 4-26-22
Mode of Procurement: Shopping
PR No./s: 160-22-11-1457

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DIFFERENT OFFICES
Date of Delivery: 5-6-22

Delivery Term: upon request
Payment Term: check

Item No.	Unit	Quantity	Description	Unit Cost	Amount
34	1	pc	Tape Dispenser Table Top	102.00	102.00
35	1	pack	Cartolina Assorted Color	75.00	75.00
36	37	boxes	Ballpen Black(25's)	162.50	6,012.50
37	9	boxes	Ballpen Red(25's)	162.50	1,462.50
38	24	boxes	Ballpen Blue(25's)	162.50	3,900.00
39	1	roll	Acetate	1,310.00	1,310.00
40	12	pcs	Pencil Holder	42.00	504.00
41	30	pcs	Plastic File Organizer	135.00	4,050.00
42	51	packs	Photo Paper(A4)	63.00	3,213.00
43	2	boxes	Highlighter(assorted color/12's)	480.00	960.00
44	300	pcs	Envelope Plastic Legal Size	13.00	3,900.00
45	100	pcs	Brown Envelope Short	2.00	200.00
46	450	pcs	Folder Short	4.00	1,800.00
47	20	packs	Tacker Wire(6mm)	27.00	540.00
48	3	pcs	Gun Tacker Heavy Duty	915.00	2,745.00
49	5	pcs	ARC File Folder Binder	148.00	740.00
50	5	pad	Yellow Pad	57.50	287.50
51	2	pcs	Staple Remover	16.00	32.00
52	60	pcs	Type Writer Ribbon/Black	28.00	1,680.00
53	10	pcs	Record Book 200 pages	56.00	560.00
54	10	pcs	Double Sided Tape 24mm	30.00	300.00
55	1	box	Rubber Band Small	25.00	25.00
56	1	box	Binder Clip 50mm(12's)	84.00	84.00
57	2	boxes	Binder Clip 25mm(12's)	36.00	72.00
58	3	boxes	Fastener Plastic	36.00	108.00
59	2	boxes	Fastener Plastic 70mm 8-1/2" Long	148.00	296.00
60	2	packs	Mailing Envelope Long/White(100's)	100.00	200.00
61	2	packs	Mailing Envelope Short/White(100's)	75.00	150.00
62	2	pcs	Puncher Heavy Duty	174.00	348.00
One Hundred Forty Four Thousand Twenty Five & 50/100 Pesos Only					144,025.50

Very truly yours,

ORCHIDS BOOKSTORE

(Signature over printed name)

HON. DARWIN R. MANALANSAN

(Authorized Official)

Municipal Mayor

(Dated)

4-26-22

(Incase of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____ Date: _____
Secretary to the Sanggunian