



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PAMPANGA  
MUNICIPALITY OF FLORIDABLANCA

BIDS AND AWARDS COMMITTEE

**INVITATION TO BID FOR THE PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA (ITB NO. 20-10-28)**

The Municipality of Floridablanca through the Municipal Agriculture Office Agricultural Supplies Fund intends to apply the sum of **TWO MILLION PESOS (P 2,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Municipality of Floridablanca now invites bids for the **PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA**. Delivery of goods is required within Thirty (30) Calendar Days. Bidders should have completed a contract similar to the project. The description of an eligible bidder is contained in the bidding documents, particularly, in Section II, Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

Interested bidders may obtain further information from Municipality of Floridablanca and inspect the bidding documents at the address given below from 8:00 A.M. until 5:00 pm.

A complete set of bidding documents may be purchased by interested bidders from the address below starting on **October 15, 2020 until bid opening on November 4, 2020 3:00 pm** and upon payment of a non-refundable fee for the bidding documents in the amount of **Five Thousand Pesos (P 5,000.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Municipality of Floridablanca, provided that bidders shall pay the fee for the bidding documents not later than the submission of the bids.

The Municipality of Floridablanca will hold a Pre-bid conference on **October 23, 2020 at 3:00 p.m.** at the Municipal Conference Hall 2<sup>nd</sup> Floor, Municipality of Floridablanca, Pampanga which shall be open to all interested parties.

Bids must be duly received by the BAC Secretariat at the address below on or before **November 4, 2020 at 3:00 p.m.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated at ITB Clause 18.

Bid opening shall be on **November 4, 2020 at 3:00 p.m.** at the Municipal Conference Hall 2<sup>nd</sup> Floor, Municipality of Floridablanca, Pampanga. Bids will be opened in the presence of the bidder's representatives who choose to attend at the address below. Late bids shall not be accepted.

The BAC Committee of the Municipality of Floridablanca reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Mark Joseph R. Dampil  
BAC Secretariat  
Municipality of Floridablanca,  
Floridablanca, Pampanga  
Tel. # (045) 402-2687

Engr. Nelson B. Mari  
BAC Chairman

# PROPOSAL SHEET

\_\_\_\_\_  
Date

Bids and Awards Committee  
Floridablanca, Pampanga

Sir /Madam:

In accordance to your invitation/advertisement inviting supplier to participate in the bidding for the PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA.

Item	Description	Quantity	Unit of Issue	Unit cost	Total cost
1	CERTIFIED PALAY SEEDS	One Thousand Two Hundred Fifty Three (1,253)	Bag	P	P
			Total Amount		P

Amount in words:

\_\_\_\_\_

Amount in Figure: Php \_\_\_\_\_

\_\_\_\_\_  
Proprietor

## DELIVERY SCHEDULE

**HON. DARWIN R. MANALANSAN**

Municipal Mayor

Floridablanca, Pampanga

Attention:     The Chairman  
                  Bids and Awards Committee

Project Title: PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253)  
                  BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS  
                  IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA

Dear Sir:

The following items will be pick-up from our office at \_\_\_\_\_ or delivered to Municipal Government of Floridablanca, Pampanga within \_\_\_\_\_ days from receipt and confirmation of Notice of Award.

Delivery is subject to final inspection of inspectors from the Municipal Government of Floridablanca, Pampanga.

Item No.	Description	Quantity	Unit of Issue
1	CERTIFIED PALAY SEEDS	One Thousand Two Hundred Fifty Three (1,253)	Bag

Very truly yours,

\_\_\_\_\_

## TECHNICAL SPECIFICATIONS

**HON. DARWIN R. MANALANSAN**

Municipal Mayor

Floridablanca, Pampanga

Attention: The Chairman  
Bids and Awards Committee

Project Title: PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253)  
BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS  
IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA

Dear Sir:

The following are the technical specifications of the PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA

Item	Description	Quantity	Unit of Issue
1	CERTIFIED PALAY SEEDS	One Thousand Two Hundred Fifty Three (1,253)	Bag

Very truly yours,

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# MANPOWER REQUIREMENTS

**HON. DARWIN R. MANALANSAN**

Municipal Mayor  
Floridablanca, Pampanga

Attention: The Chairman  
Bids and Awards Committee

Project Title: PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253)  
BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS  
IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA

Dear Sir:

The following persons will assist any of the requests for minor rectifications required by  
Municipal Government of Floridablanca.

Assistance is valid from award of contract until validity of warranty period;

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Very truly yours,

\_\_\_\_\_

Republic of the Philippines  
Province of Pampanga  
Municipality of Floridablanca

Contract Name: PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA

Location: MUNICIPALITY OF FLORIDABLANCA

BILL OF QUANTITIES

ITEM No.	ESTIMATED QUANTITY	PAY ITEMS WITH UNIT PRICES WRITTEN IN WORDS	UNIT BID PRICE	AMOUNT OF BID
1	One Thousand Two Hundred Fifty Three (1,253) Bag	PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA		
		TOTAL BID AMOUNT		

AMOUNT IN WORDS : \_\_\_\_\_

PROJECT DURATION : Thirty (30) Calendar Days

NAME OF BIDDER : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

DESIGNATION : \_\_\_\_\_

PROJECT : PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA

DATE : NOVEMBER 4, 2020

BIDDER :

CHECKLIST OF BID REQUIREMENTS

FINANCIAL ENVELOPE : SHALL CONTAIN THE FOLLOWING INFORMATION/ DOCUMENTS AND SHALL BE OPENED ONLY IF THE BIDDER HAS COMPLIED WITH THE REQUIREMENTS IN THE TECHNICAL ENVELOPE

Implementing Office	Member	Member	Member	Vice-Chairman	Chairman
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1. Duly signed bid prices in the bill of quantities.

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2. Recurring and Maintenance Costs, if applicable

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.

Remarks: ( ) Complying ( ) Non-complying

**CHECKLIST OF TECHNICAL ENVELOPE REQUIREMENTS FOR THE BAC**

PROJECT : PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA

DATE : NOVEMBER 4, 2020

BIDDER : \_\_\_\_\_  
 \_\_\_\_\_

**CHECKLIST OF BID REQUIREMENTS**

APPROVED BUDGET FOR THE CONTRACT (ABC) P 2,000,000.00  
 FIRST ENVELOPE:

REQUIRED BID SECURITY:

From

- a. Cash, Cashier's/manager's check bank Draft/guarantee confirmed by a Universal or Commercial Bank 2% of ABC 40,000.00
- b. Irrevocable letter of credit issued by a Universal or commercial Bank. Provided, however, that shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 2% of ABC 40,000.00
- c. Surety bond callable upon demand issued by a surety or insurance company duly certified by The Insurance Commission as authorized to issue such security. 5% of ABC 100,000.00
- d. Any combination of the foregoing forms. Proportionate to share of form with respect to total amount of security (20c.d from opening bid)

Validity Period \_\_\_\_\_  
 Form of Bid Security \_\_\_\_\_

Implementing Office	MEMBER	MEMBER	MEMBER	Vice Chairman	Chairman
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Company Number	_____
Official Receipt No.	_____
Validity Period	_____
Callable on Demand	_____
Bid Security Amount	_____

( ) Sufficient ( ) Insufficient

**TOTAL AMOUNT OF BID**


1. Bid Security as to form, amount and validity period
2. Authority of the Signatory
3. Production/Delivery Schedule
4. Manpower Requirements
5. After Sales Service Parts, if applicable
6. Technical Specifications
7. Commitment from the supplier's/distributor's/manufacturer's bank to extend to him a credit line if awarded the contract to be bid, or a cash deposit equivalent to 10% of the ABC ( )
8. Duly Signed Certificate in compliance with existing labor laws and standards, in the case of procurement of services
9. Sworn Affidavit of compliance with the Disclosure Provision under Section 47 of the Act in relation to other provisions of RA 3019
10. Duly signed statement attesting to have complied with responsibilities listed in the GPRA IRR-A Section 17.7.1
11. Other documents/materials as stated in the Instruction to Bidders.

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.

**Remarks ( ) Complying/Passed ( ) Non-Complying/Failed**



REPUBLIC OF THE PHILIPPINES  
 PROVINCE OF PAMPANGA  
 MUNICIPALITY OF FLORIDABLANCA

BIDS AND AWARDS COMMITTEE

PROJECTS: PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA

BIDDER : \_\_\_\_\_

DATE: NOVEMBER 4, 2020

**Checklist of Eligibility Requirements**

**ELIGIBILITY ENVELOPE:**

**CLASS "A" DOCUMENTS**

<b>IMP OFFICE</b>	<b>MEMBER</b>	<b>MEMBER</b>	<b>MEMBER</b>	<b>VICE CHAIRMAN</b>	<b>CHAIRMAN</b>
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1.	Certification in lieu of Class "A" Documents Note: This document certifies that the Class "A" Document are complete, Current and updated. Presence of this document shall forego the checking of the Class "A" Documents. OR all requirements listed under Legal, Technical and Financial Documents.
<b>Class "A" Legal Documents</b>	
1.	DTI business name registration or SEC registration certificate
2.	Valid and current Mayor's permit/municipal license.
3.	BIR Registration Certificate, which contains the Taxpayer's Identification Number
4.	Valid and current Philgeps Registration Certificate
5.	Articles of Incorporation, Partnership or cooperation, which is applicable, including amendments thereto, if any.
6.	Duly signed statement of the prospective bidder that it is not "blacklisted". <i>(Omnibus Sworn Statement)</i>
<b>Class "A" Technical Documents</b>	
1.	Statement of ongoing and similar completed governments & private contacts within the period specified in the IEAB, including contacts awarded but not yet started.
2.	Copies of end-user's acceptance letter for completed contacts.
3.	Specification of whether or not the prospective bidder is a manufacturer, supplier or distributor
<b>Class "A" Financial Documents</b>	
1.	Audited Financial statements, stamped, and received by the BIR or its duly accredited and authorized institutions, or the immediately preceding calendar year, showing among others the total assets and liabilities.
2.	Duly signed computation of NFCC or its commitment a licensed bank to extend to him a credit line if awarded the contract or a cash deposit certificate.
<b>Class "B" Documents</b>	
1.	Duly signed letter authorized the BAC or its duly authorized representative/s to verify any or all of the documents submitted for eligibility check. <i>(Omnibus Sworn Statement)</i>
2.	Valid Joint Venture Agreement, if applicable.
3.	Duly signed certification under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction of the original, complete and all statement and information provided therein are true and correct. <i>(Omnibus Sworn Statement)</i>
4.	Sworn affidavit of the bidder that is not related to the head of procuring entity, members of the BAC, TWG and Secretariat and members of the PMO or End-User Unit and the designers of the project, by consanguinity or affinity up to third civil degree. <i>(Omnibus Sworn Statement)</i>

*Not: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.*

Remarks: ( ) Eligible ( ) Ineligible

# Bid Form

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Date: NOVEMBER 4, 2020  
ITB No. 20-10-28

To: Municipality of Floridablanca  
Poblacion, Floridablanca, Pampanga

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:<sup>1</sup>

Name and address of agent	Amount Currency	and	Purpose of Commission or gratuity
_____	_____		_____
_____	_____		_____
_____	_____		_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA.*

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We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

# OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES )  
MUNICIPALITY OF FLORIDABLANCA ) S.S.

## AFFIDAVIT

I, \_\_\_\_\_, of legal age, \_\_\_\_\_, Filipino, and residing at \_\_\_\_\_, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *If a sole proprietorship:* I am the sole proprietor or authorized representative of \_\_\_\_\_ with office address at \_\_\_\_\_;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of \_\_\_\_\_ with office address at \_\_\_\_\_;

2. *If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of [*Name of Bidder*], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA, as shown in the attached duly notarized *Special Power of Attorney*.

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA, as shown in the attached [*state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)*];

3. [*Name of Bidder*] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government /foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [*Name of Bidder*] is authorizing the Head of the Procuring Entity or its duly authorized representative (s) to verify all the documents submitted;
6. *If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of [*Name of Bidder*] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of [*Name of Bidder*] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a bidder:
  - a. Carefully examine all the bidding documents;
  - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
 Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
 Roll of Attorneys No. \_\_\_\_\_  
 PTR No. \_\_\_\_\_, issued at \_\_\_\_\_ on \_\_\_\_\_  
 IBP No. \_\_\_\_\_

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

**BID SECURING DECLARATION FORM**

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**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF \_\_\_\_\_) S.S.**

x-----x

**BID SECURING DECLARATION**  
**Invitation to Bid: ITB No. 20-10-28**

To: *Municipality of Floridablanca*  
*Poblacion, Floridablanca, Pampanga*

I/We<sup>2</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
  - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]*  
*[Insert Signatory's Legal Capacity]*  
Affiant

---

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*

IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

*Note: Requiring the Bidders to submit their bidding documents using a two-factor security procedure consisting of an archive format compression and password protection and disclose the password for accessing their respective bid submission only during the actual bid opening. The bidders may send their compressed and password protected bidding documents to this email address [dampilmarkjoseph@yahoo.com](mailto:dampilmarkjoseph@yahoo.com)*





**REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PAMPANGA  
MUNICIPALITY OF FLORIDABLANCA**

**BIDS AND AWARDS COMMITTEE**

**Bid Data Sheet**

ITB Clause	
1.1	<p>The Procuring Entity is <i>Municipality of Floridablanca</i></p> <p>The name of the Contract is <i>PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA.</i></p> <p>The identification number of the Contract is <i>ITB No. 20-10-28</i></p>
1.2	<p>The lot(s) and reference is/are:</p> <p><i>PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA</i></p>
<u>2</u>	<p>The Funding Source is: <i>Budget for the contract approved by the respective Sanggunian.</i></p> <p>The Government of the Philippines (GOP) through <i>Municipal Agriculture Office Agricultural Supplies Fund</i> in the amount of <i>Php. 2,000,000.00.</i></p> <p><i>NOTE: In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of Government-Owned and/or – Controlled Corporations, Government Financial Institutions, and State Universities and Colleges, the Corporate Budget for the contract approved by the governing Boards; in the case of Local Government Units, the Budget for the contract approved by the respective Sanggunian.</i></p> <p>The name of the Project is: <i>PURCHASE OF ONE THOUSAND TWO HUNDRED FIFTY THREE (1,253) BAGS OF CERTIFIED PALAY SEEDS TO BE DISTRIBUTED TO FARMERS IN THE DIFFERENT BARANGAYS OF FLORIDABLANCA, PAMPANGA</i></p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Foreign bidders, except those falling under <b>ITB</b> Clause 5.2(b), may not participate in this Project.
5.4	<p><i>Select one, delete the other.</i></p> <p><i>Maintain the ITB Clause and insert any of the following:</i></p> <p><i>For the procurement of Non-expendable Supplies and Services: The Bidder must have completed, within the period specified in the Invitation to Bid and <b>ITB</b> Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</i></p> <p><i>Or</i></p> <p><i>For the procurement of Expendable Supplies: The Bidder must have completed, within the period specified in the Invitation to Bid and <b>ITB</b> Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.</i></p> <p><i>Or</i></p> <p><i>For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of the provisions of Section 23.4.1.3 of the IRR of RA</i></p>

	<p>9184 will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: In view of the determination by the Procuring Entity that imposition of the provisions of Section 23.4.1.3 of the IRR of RA 9184 will likely result to [State “failure of bidding” or “monopoly that will defeat the purpose of public bidding”], the Bidder should comply with the following requirements:</p> <p>a) Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least [State “fifty percent (50%)” in the case of Non-expendable Supplies and Services or “twenty-five percent (25%)” in the case of Expendable Supplies] of the ABC for this Project; and</p> <p>b) The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.</p> <p>“No further instructions”.</p>
7	No further instructions.
8.1	<p>“Subcontracting is not allowed.”</p> <p><b>NOTE:</b> The contractor shall undertake not less than 20% of the contracted works with its own resources.</p>
8.2	“Not applicable”.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on <i>October 23, 2020 – 3:00 p.m. at Municipal Conference Hall 2<sup>nd</sup> Floor, Municipal Building</i>
10.1	<p>The Procuring Entity’s address is:</p> <p><i>Macabulos Street Barangay Poblacion Floridablanca, Pampanga</i>  <i>Engr. Nelson B. Mari – Municipal Engineer/BAC Chairman</i>  <i>(045) 402-2687</i></p>
12.1(a)	No further instructions.
12.1(a)(ii)	The bidder’s SLCC similar to the contract to be bid should have been completed within Three Years prior to the deadline for the submission and receipt of bids.
13.1	“No additional requirements.”
13.1(b)	No further instructions.
13.1(c)	“No additional requirements.”
13.2	The ABC is 2,000,000.00. Any bid with a financial component exceeding this amount shall not be accepted.
15.4(a)(iv)	“No incidental services are required.”
15.4(b)	<p>“Not applicable”,</p> <p>“No incidental services are required.”</p>
16.1(b)	The Bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
16.3	“Not applicable”
17.1	Bids will be valid until <i>one hundred (120) calendar days</i> .
18.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>1. The amount of not less than 40,000.00 [Insert 2% of ABC], if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>2. The amount of not less than 100,000.00 [Insert 5% of ABC] if bid security is in Surety Bond.</li> </ol>

18.2	The bid security shall be valid until <i>one hundred (120) calendar days</i> .
20.3	Each Bidder shall submit <i>One (1)</i> original and <i>One (1)</i> copies of the first and second components of its bid.
21	The address for submission of bids is <i>MPDO Office 2<sup>nd</sup> Floor, Municipality of Floridablanca, Macabulos St. Barangay Poblacion, Floridablanca, Pampanga</i> . The deadline for submission of bids is <i>November 4, 2020 – 3:00 p.m.</i>
24.1	The place of bid opening is <i>Municipal Conference Hall 2<sup>nd</sup> Floor, Municipality of Floridablanca Macabulos St. Barangay Poblacion, Floridablanca, Pampanga</i> The date and time of bid opening is <i>November 4, 2020 – 3:00 p.m.</i>
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3 (a)	<b>Grouping and Evaluation of Lots –</b>  <i>Option 2 - All items to be grouped together to form one complete Lot that will be awarded to one Bidder to form one complete contract.</i>  Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.  In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.
28.4	No further instructions.
29.2	<i>“No additional requirement.”</i>
32.4(f)	<i>“No additional requirement.”</i>